



Regular Monthly Meeting Minutes

Thursday, September 10, 2026; 6:00 pm

I. Call to Order – 6:08 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Act was enacted to ensure the public's right to have advance notice of and to attend meetings of public bodies in accordance with N.J.S.A. 10:4-6 et seq. In compliance with this Act and P.L. 2025, c. 72, notice of this meeting has been provided through the Achievers Early College Prep Charter School's website under "Public Notices." Formal action may be taken at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Teel	Trustee, (2/2029)		X	
2. Elizabeth Murphy	Trustee, (8/4/2029)		X	
3. Larry Patton	Trustee, (3/2029)	X		
4. Imebet Stewart	Trustee, President (3/2029)	X		
5. Meredith Pennotti	Trustee (4/2029)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Nava Coppin	Executive Director	X		
Joshua Solow	SBA, School Business Office		X	
Elizabeth Neary	Board Secretary, School Business Office	X		
Hope Blackburn	Board Attorney	X		
Katheryne Ralph	Director, Human Resources	X		
Kiyana Little	Chief Operations Officer	X		
Yereilis Martinez	Student Representative to the Board of Trustees		X	

IV. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 8, 2026**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	1	X				Larry Patton		X			
Elizabeth Murphy					X	Meredith Pennotti	2	X			

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 10, 2026**, Regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti	1	X			

VI. Public Comment - NONE

VII. Committee Reports

- a. Finance Committee
 - i. Review of renewal application, section 3.1 Board Capacity
The Board reviewed and made final edits to the board capacity section of the renewal application.
- b. Curriculum, Instruction, and Student Support Committee

VIII. Executive Director Report

Presentations from the Executive Director & Administrators occurred after the adjournment of the public meeting.

IX. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the final Secretary's and Treasurer's Reports for July & August 2026, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2026, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List and Check Journal: To approve the bills list and check journal for the period August 14, 2026, to September 10, 2026.
- c. To approve the reimbursement to Nava Coppin for Board Retreat refreshments, in the amount of \$58.16, as attached.
- d. To approve the following payrolls:

August 15, 2026	\$ 207,950.38
August 31, 2026	\$ 253,081.08

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti	1	X			

2. Contracts

- a. To approve the quote from **Heartland Payment Systems** for MySchoolApps online subscription services for the 2026-2027 school year, in the amount of \$3,149, as attached.

- b. To approve/ratify the quote from **T-Mobile** to purchase seven school-issued cell phones for the Leadership Team, at the rate of \$245/month total, as attached.
- c. To approve two quotes from **PowerSchool Group LLC** for Naviance licensing and subscription services for the 2026-2027 school year, in the total amount of \$6,276.84, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti		X			

3. Building & Grounds

- a. To approve the quote from **Fast Signs** for exterior building signage and permits, in the total amount of \$4,521.74, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti	1	X			

4. Personnel

- a. To approve the quote from **NJPCSA** for Nava Coppin, Jonquille Eley, Jennifer Miller & Kiyana Little to attend the 30th Anniversary Gala and Professional Development on September 28 & 29 in New Brunswick, NJ, in the amount of \$1,400 (total), as attached.
- b. To approve the quote from **Allegiance CPR & Training** for staff Heart Saver CPR/AED training in the amount of \$654, as attached.
- c. To accept the resignation of **Diana Bridgeforth**, High School Nurse, effective 9/1/26.
- d. To approve the quote from **Heartland School Solutions** for training on the food service point of sale system for Kiyana Little, in the amount of \$649, as attached.
- e. To approve the following new hire contracts for the 2026-2027 School Year, as attached:

Term	Employee Name	Job Title	FY27 Salary	FY27 Stipend	Start Date
10-Month	Nathalie Rodriguez	Multi-Language Learner Teaching Assistant	\$51,500	None	9/14/26
10-Month	Marliz Duran	Multi-Language Learner Teaching Assistant	\$51,500	None	9/14/26

- f. To approve the following athletic coaching stipends for the 2026-2027 school year, as attached:

Employee Name	Coaching Position	FY27 Stipend	Payment Schedule
Markese Tucker	HS Head Soccer Coach	\$4,500	20 equal pay periods September-June
Mark Larochelle	HS Assistant Soccer Coach	\$3,500	20 equal pay periods September-June

Julianna Nini	MS Assistant Soccer Coach	\$3,500	20 equal pay periods September-June
James Cox	MS Head Coach - Cross Country	\$4,500	20 equal pay periods September-June
Elvia Maldonado	Head Coach - Cheerleading	\$4,500	20 equal pay periods September-June
Abigael Bocicaut	Assistant Coach - Cheerleading	\$3,500	20 equal pay periods September-June
Christopher Burke	Assistant Athletic Coordinator	\$4,500	20 equal pay periods September-June

g. To approve the following 2026-2027 school year stipend, as attached:

Employee Name	Stipend Position	FY27 Stipend	Payment Schedule
Ryan Lewis	SGA Coordinator	\$2,500	20 equal pay periods September-June

h. To approve the following bonuses through the AECP CTE Teacher Performance-Based Retention Incentive Program, with requested reimbursement from the CSP grant.

Employee Name	Bonus Type	Bonus Amount	Payment Schedule
Richard Lee	Retention/Incentive	\$3,000	One-time payment in the 9/30/26 payroll
Obadiah Moore	Retention/Incentive	\$3,000	One-time payment in the 9/30/26 payroll

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti	1				

ROLL CALL VOTE

5. Curriculum/Special Education/Student Activities

- To approve the quote from **Amazon** for the purchase of 31 Dell All-In-One Desktops, in the amount of \$29,449.69 for the CTE Lab. 2nd quote obtained, as attached.
- To approve the quote from **Creative Arts LLC** to provide a student assembly dance performance event on 10/7/26, total amount of \$1,295 with \$500 paid by the culture team, as attached.
- To approve the quote from **Liminex, Inc** for PearDeck Assessment licensing for the 2026-2027 school year, in the amount of \$2,361.60, as attached
- To approve the quote from **Summit K12** for C2L Connect to Literacy MLL curriculum, in the amount of \$2,516.50, with requested reimbursement from the CSP grant, as attached.
- To approve the quote from **Amazon** for High School gym equipment, in the amount of \$1,482.79, as attached.
- To approve the quote from **Amazon** for Health Science pathway books, in the amount of \$1,433.29, with requested reimbursement from the CSP grant, as attached.

- g. To approve the quote from **Amazon** for the Spanish edition of *Born a Crime* for MLL curriculum, in the amount of \$340.90, with requested reimbursement from the CSP grant, as attached.
- h. To approve the following student athletic trips, including round-trip bus transportation, as attached:

Date	Trip Location	Trip Purpose	Vendor	Trip Cost
9/21/26	Girard College	HS Soccer Game	Sheppard Bus Service	\$530
9/26/26	Pennsauken HS	HS Soccer Game	Sheppard Bus Service	\$530
9/28/26	Doane Academy	HS Soccer Game	Sheppard Bus Service	\$530
9/29/26	BCIT @ Mercer County Park	HS Soccer Game	Sheppard Bus Service	\$530
10/1/26	Pennington HS	HS Soccer Game	Sheppard Bus Service	\$530
10/2/26	Foundation Academy @ Mercer County Park	HS Soccer Game	Sheppard Bus Service	\$530
10/9/26	Pennsauken HS @ Mercer County Park	HS Soccer Game	Sheppard Bus Service	\$530
10/15/26	Pennington HS	HS Soccer Game	Sheppard Bus Service	\$530
10/20/26	Burlington Twp HS	HS Soccer Game	Sheppard Bus Service	\$530
10/22/26	Girard College @ Mercer County Park	HS Soccer Game	Sheppard Bus Service	\$530
9/17/26	Paul Robeson Charter School	MS Soccer Game	Sheppard Bus Service	\$530
9/22/26	Mercer County Park	MS Soccer Game	Sheppard Bus Service	\$530
9/24/26	Mercer County Park	MS Soccer Game	Sheppard Bus Service	\$530
9/29/26	Benjamin Banneker	MS Soccer Game	Sheppard Bus Service	\$530
10/1/26	Mercer County Park	MS Soccer Game	Sheppard Bus Service	\$530
10/5/26	Village Charter	MS Soccer Game	Sheppard Bus Service	\$530
10/7/26	Thrive Charter	MS Soccer Game	Sheppard Bus Service	\$530

Total = \$9,010

- i. To approve the quote from **Savvas Learning Company** for CTE supplemental curriculum for the 2026-2027 school year, in the amount of \$21,800, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	1	X				Larry Patton		X			
Elizabeth Murphy					X	Meredith Pennotti	2	X			

6. Policy/Misc.

- a. To approve the **School Provided Technology Device Form** student agreement, as attached.
- b. To approve the quote from **Rutgers University** for attendance at the 2026 Fall Career & Internship Mega fair 9/17/26, in the amount of \$615, as attached.
- c. To approve the **Renewal Application** for AECPCS, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti	1	X			

X. Enrollment Report

Grade	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027
6		79	90									
7		93	93									
8		93	93									
9		91	90									
10		92	93									
11		104	100									
12		85	85									
Total		637	644									

XI. HIB Reports

1. No new HIB investigation reports
2. Motion to **approve** the HIB investigation report from August 2026, with the following findings:

Report	# of Cases	# Founded	# Unfounded
August 2026	2	2	0

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy					X	Meredith Pennotti		X			

XII. Public Comment - NONE

XIII. Reports / Look Ahead / Miscellaneous

1. Next Regular Board Meeting: Thursday, October 8, 2026 at 6:00PM

XIV. Adjourn Public Session/End Meeting – 6:47 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Teel					X						
Imebet Stewart	2	X				Larry Patton	1	X			
Elizabeth Murphy					X	Meredith Pennotti		X			

Committee Meeting occurred after public meeting adjourned and departure of Larry Patton.